

MINUTES OF THE PPG MEETING 20 MARCH 2019

Present: B.K.(Chair) M.D. A.R. S.K. A.R. V.B. K.G. M.K. C.F. M.S. Z.A. Dr.O. (RLMP), P.D. (RMLP).

Apologies: J.P.

As Dr.O and P.D. were present, the Chair asked to take item 5 first.

Item 5

P.D. Reviewed the funding application for our project with the CCG. The overall conclusion was driven on the need to address isolation amongst patients at the practice. This was especially for over 55s and young patients with young children who may not know how to access NHS services. This compliments the practice which is to be a “hub location for frail elderly persons.”

The CCG has agreed our bid. DBS and confidentiality paperwork checks are needed for PPG members involved with the project. Dr. Haywood is happy to help as she is the “lead” on youngsters for Leeds. It is hoped that Community Services will help with accommodation and volunteers. Dr.O mentioned previous occasions at Carlton Gardens with volunteers working with mothers identifying what to do if their child was ill. C.F indicated that he had contacts with Little London Primary School which could be used for possible contacts. The plan is to train up volunteers to ensure the sustainability of the project.

P.D. recommended the group agree the project and that it is then handled by a smaller, specific group. This was agreed at the meeting

With the project for youngsters, parents should be involved in the fitness for youngsters as it was important to engage the parents in the activities. Dr. O suggested a “Junior Park Run” could encourage youngsters. He suggested Community Patient Champions could be involved – Oakwood Practice have experience of this. The project could be publicised through local schools and the schools should be approached for advice. Dr.O and P.D. agreed their roles would be advisory rather than involved in the activities.

It was agreed The project would identify primary school children and focus on their lifestyle. It would also look at loneliness in the elderly.

It was agreed There would be an aim to reduce type 2 diabetes and inform parents of this illness.

Action: P.D. to find possible patients to be involved and contact Little London Primary School.

B.K. asked for volunteers for the project group and the following put their names forward: -
A.R. V.B. C.F.

The meeting then returned to the original agenda.

Item 3 the minutes of the last meeting were agreed as accurate

Item 4 There were no matters arising

Item 6 Projects based on funding bid – to be discussed at next meeting.

Item 7 New poster for waiting room. P D has an example to check -Z.A and A.R. to arrange.

Item 8 Carlton Gardens – B.K. has talked to patients there, 3 new recruits to PPG including C.F. who was in attendance at this meeting

Item 9 Car Parking. A.R. was concerned the use of others in the car park. Noticed and markings still awaiting. M.D. thought the car park was monitored as notices were in place to that effect, was it in fact monitored? To discuss with P.D.

Item 10 Email connections with other PPGs. B.K. announced his desire to retired at the end of the next meeting so it was agreed this matter will be left until then.

Item 11 Phone system. C.K. did not consider the new system “fit for purpose”. There were difficulties in getting through, and then you were cut off. An example was given of being cut off three times during one call. Calls cannot be transferred to other people. It is difficult to book a doctor using System-on-Line because it only books two weeks in advance and often by then no doctors have free appointments. Sometimes Sister Hogg is the only person available in advance. The other nurses are not bookable on line at all.

Action: P.D. is requested to bring the chart monitoring calls to the next meeting

Item 12 Any other business. NAPP (National Association of Patient Groups) is having a promotion week June 10 – 15. Ideas for the next meeting.

Posters at Carlton Gardens are obsolete and there is no PPG poster.

As Dr. Carr is retiring next week there was a collection for a present to show our appreciation. The question was asked who would replace Dr. Carr – we have not yet been informed.

M.K. Asked for more publicity in physiotherapy available – especially for women. She felt there was a need for a leaflet in the reception area.

Item 13 The next meeting will be advised when we know which doctor is to be made available and their preferred days. Our preferred day is a Tuesday.

The meeting ended at 1845.