

Rutland lodge ppg

Minutes of the ppg meeting held on Thursday, 18th July, 2019.

The meeting opened with only the following members present:-

MD (Chair), SK, AR, BK with support from Mrs Paula Dearing, Manager.

Apologies:- ZA who wished to tender her resignation. LH, JP, AR.

The meeting opened with concerns expressed as to whether the meeting was quorate but in the circumstances it was decided that we should proceed. It was noted that AR was presently not in good health and it was hoped that he might soon improve. The Chair undertook to contact all other members of the PPG to confirm their willingness to continue to support the group.

Paula was asked to introduce a report that she had prepared for the meeting which comprised an up-dated copy of the PPG Quality Indicator Checklist which indicated that this PPG met the Bronze Standard in all aspects plus the Silver standard in one or two detailed areas. One area lacking is that we do not produce a Practice Newsletter.

Paula followed this by presenting her detailed report to the meeting, a copy of which is available with the minutes.

Several issues were highlighted and limited discussion ensued:-

The PPG poster is complete but has yet to be hung.

Telephone usage report is deferred pending the awaited up-date.

Up-dates were given on a recent CQC review, staffing, E Reception, Care Navigation and the introduction of Primary Care Networks set up by Leeds CCG which places Rutland Lodge in the new Central PCN together with The Avenue, Alwoodley, Meanwood, North Leeds Medical Practice, Oakwood Surgery, Shadwell Medical Practice and Street Lane Medical Centre

Minutes of the previous meeting held in May were considered and agreed.

Matters Arising. Some points were raised about continuing gremlins in the telephone system but such matters were deferred until the 3 month telephone audit becomes available.

Funding Project. Progress has been extremely slow partly due to the non-availability of key PPG members whose knowledge and expertise in taking matters forward is vital. Consideration is turning towards support for children in the locality and in the City where Dr Hayward has recently been appointed Lead GP. It was felt that teaching First Aid and how to deal with minor illnesses might also be of great benefit in the community, further contact with KG is also necessary to confirm the valuable part she may be able to play in providing specialist support within the Practice Community. Dr Hayward is to be invited to the next PPG meeting for discussions surrounding her new role in supporting children.

Information from other Practices. AR and BK had recently attended PPG meetings at North Leeds and Crossley Street, Wetherby Practices. AR commented on the high attendance at North Leeds but it was noted that the Practice had run into serious difficulties with parking for patients over many months but were now progressing with the problem. North Leeds PPG run an organisation they call Caring Hands for the benefit of patients which is highly thought of. They also put out a regular newsletter for patients. The Practice also has a 2nd Surgery in Harehills where there is a high immigrant population with language difficulties giving rise to many problems.

Volunteers PPG members discussed reaching out to volunteers who could engage with Community Groups in the Little London area and the Rutland Practice locality.

PPG Meeting Minutes It was felt that some benefits would be derived from sending out the minutes as soon as seen and approved by the Chair. This to take effect immediately.

PPG Membership Concerns were raised about the non attendance of most members at this meeting whereupon the Chair undertook to contact those missing to establish whether each was willing to continue as a member.

Further discussion took place about recruitment to the PPG, also about Advonet a new organisation funded to support patients City wide with problems/complaints. AR drew attention to the main door giving access to Dr's Clinical Rooms which bangs noisily on closing and needs adjusting.

The PPG meeting ended at 1900 hrs with the date for the September meeting dependent on when Dr Hayward may be available to attend.